

Harris Park Community Centre Inc.



**ANNUAL REPORT
2010/2011**

harris park
COMMUNITY
CENTRE



ANNUAL REPORT

2010 - 2011

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ACKNOWLEDGEMENTS

Harris Park Community Centre Inc would like to thank and acknowledge government departments for their support, local organisations and business's with whom HPCC has a close association:

- Department of Community Services, Parramatta
- Parramatta City Council Community Capacity Building Team
- Parramatta City Council & Council Officers
- Parramatta City Council Open Space Management Team
- Neil Spranger and Co
- Harris Park Newsagency
- Cr John Chedid
- Cr Michael McDermott
- Shell Oil Refinery
- Oz Harvest
- Harris Park Community Network Group
- Rosehill Primary School
- Local Community Services Association (LCSA)
- Western Sydney Community Forum (WSCF)
- Ginger Restaurant Harris Park
- Mission Australia
- Parramatta Mission
- Salvation Army
- Granville TAFE
- In Harmony Choir, Rachelle Elliot
- Bunnings Auburn
- United Way Corporate Volunteers
- Westpac Corporate Volunteers

HPCC would also like to acknowledge the users of the Centre who make a valuable contribution to the local community:

- Older Women's Network
- Parramatta Community Choir
- Rosella Playgroup
- Playgroup Association
- Australian Chinese Community Association
- Brahma Kumaris Raja Yoga Centre
- Burmese Community Association
- Wayback Living Skills Program
- Grow NSW
- Justice of the Peace Services
- Frangipani House
- Study Buddies
- John Irving Park Community Garden
- Chinese Community English Classes
- Cumberland Women's Health
- Community Craft Group

MANAGEMENT COMMITTEE

2009 / 2010

President
Vice-President
Treasurer
Secretary

Anita Brown
Heather Campbell
Stuart Hackett
Marinela Mendes

Committee Members

Rohnil Chand
Mary Molloy
Adelina Salisbury
Frank Salisbury
Brenda Hodgkinson

CENTRE STAFF

Manager
Book Keeper

Ronda Evenden
David Khoury

VOLUNTEERS

Mary Molloy
Ross Fountain
Marty Mojica
Ian Mcleod
Roohi Roohi

The Committee acknowledges the casual staff, students on placement and volunteers who have contributed to the work of Harris Park Community Centre. The Committee would like to particularly acknowledge the Centre's 'volunteer extraordinaire', Mary Molloy, for her invaluable contribution to the Centre and its work.

PRESIDENTS REPORT

2010/2011

It has been an eventful year, with the completion of the first stage of the renovations. This has provided an improved and functional area for staff, volunteers, community groups and individuals that use the centre.

The next stage will be acquiring a bigger property, or building a purpose built facility, to address the accommodation needs of the Harris Park Community Centre and other community services. We look forward to working towards this goal in the future.

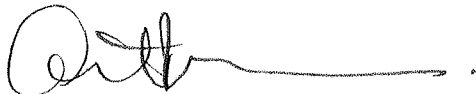
I am pleased to inform you that Ronda Evenden who has been the Community Development Worker /Coordinator has now been promoted to manager of the Harris Park Community Centre. Over the past twelve months the centre has grown with new groups established. For instance, the Community Services Network Group has become stronger after conducting a successful Neighbourhood Week Event that continues with ongoing planning for next year's event. The John Irving Park Community Garden has just held its first Annual General Meeting; this project has proven to be popular with the local community. Ronda has demonstrated success in grant applications, developing partnerships and attracting new groups to the centre.

We have over 1,000 people visiting the centre every month to access the services that are available. The Management Committee has embarked on our first general fundraising venture with a handmade quilt raffle; this will be drawn at the dinner event at Ginger Restaurant, to be held on Friday 21st October 2011. These funds will go towards developing new projects and programs for the community.

I would like to thank the outgoing management committee for their support and commitment through the past year. I look forward to welcoming the new committee and wish them all the best with the challenges and successes for the future.

I thank all the people that have supported the centre thus far.

Anita Brown



President

MANAGERS REPORT

HIGHLIGHTS FOR 2011

Welcome to all members and visitors, to our 7th AGM

2011 has seen some major changes for the centre with Parramatta City Council providing the funding and expertise to renovate and improve the overall functioning of the centre. The renovations were completed with minimal disruption, due to Parramatta City Council's negotiations with the contractors to complete the job over the Christmas and New Year where the centre was closed due to the holiday break.

Clients and staff have appreciated the convenience the renovations have provided with an extra toilet, extra storage and a new reception room.

Thank you to the Elizabeth MacArthur Ward Councillors, John Cheddar, Michael McDermott and Mark Lack for the support and encouragement they have provided. And also to the council officers who worked hard to make the changes happen.

Thank you to the management committee for the support and encouragement that is freely given and I look forward to the challenge of expanding towards a bigger, brighter and productive future.

Case Management, Information, Referral and Material Aid

The Harris Park Community Centre was established to support children, youth, individuals, families and the disadvantaged in our community, so they can enhance their independence, safety, self esteem and/or quality of life; building strong communities, social capital and undertaking community development so that communities are well resourced, connected, where equity and diversity are embraced.

Listed below are the activities completed during the period 2010 / 2011.

1,235 community members were assisted with information, referral and resources. The community is more aware of the centre and the services we offer due mainly to the development of our website and the successful events held over the year.

Approximately 85% of those assisted required crisis / short term case management due to extreme circumstances.

617 community members were assisted with food / material aid.

3,500 quarterly newsletters were hand delivered by our volunteers, we have developed a large email list of community members and organisations, who are interested in being on our email list and we also post the newsletter on our website.

The Harris Park Community Centre newsletter offers information about local support and activities of the centre; they are distributed four times in the year to households, business's and organisations in the Harris Park / Rosehill areas. This activity has proven very successful with an increase in community awareness and involvement and is a great opportunity to advertise the centre and activities.

Use of Premises



We have 31 groups who use the premises on a permanent basis.

Total individuals that have used the centre to date is 25,571

There are 4 groups who have requested to use premises; however we were unable to accommodate them through insufficient space.

Fund Raising

Our chair Anita Brown has created a quilt to raffle off and is organising a fund raising dinner at the local Indian restaurant Ginger. The committee is hoping to raise funds to establish much needed programs and projects for the local community. We are hoping that in future the local businesses will join us in raising funds to ensure the centre can continue to initiate projects that will benefit the community.



Justice of Peace

Justice of the Peace services have proven to be popular with the local community;

In the last year the Justice of the Peace provided services to 2332 community members. Because of the previous year's demand for the Justice of the Peace services, we have introduced appointments only Monday to Thursday this has reduced the numbers making this service more manageable..

Mary is now planning a trip to Ireland for 3 months beginning in February 2012. The management, staff and volunteers wish her a relaxing and enjoyable trip.



Study Buddies

The Homework Help program provides assistance to local children ages 8 to 12 years with their homework. This year we were successful in our application for the CDSE grant. Parramatta Leagues Club have kindly agreed to fund the Study Buddy and Creative Arts Program for 2011/2012



This project has proven popular with the community and schools in the past. We have had many inquiries requesting that the program be re-established. As it provides assistance, for children whose parents often come from a non English speaking background, and often feel unsupported within their community.

Rosehill Public School has been very supportive to the centre and particularly towards encouraging and informing the students to attend this program.

Playgroup

Playgroup continues to meet at Harris Park Community Centre on Friday. Next year we are planning to advertise at the local child care centres and child health centre's to attract more participants. We are currently working in partnership with Playgroup Australia, to establish and maintain a supported playgroup for children with special needs. This is a much needed resource for the community.



Community Garden Project



The John Irving Park Community Garden at Jordan Street Rosehill is well established and well used with many in the community enjoying the amenities.

We now have 27 plots that are fully operational, with a mix of community members and community agencies.

We have established the Parramatta District Community

Garden Project that involves the sharing of resources and information. Recently six different community gardens attended a bus trip to each garden. This important opportunity to network was provided by Parramatta City Council small grants. This activity was well received by the community gardeners, who had the opportunity to develop relationships with other passionate gardeners.



Volunteers, Casual Staff and Student Placement



Thank you to our many volunteers casual staff and work placement student, who assisted us throughout the year in completing tasks including folding and distributing the newsletters, maintenance, cleaning of the centre, running projects and programs, administration and management of the organisation. Also to the many people who have assisted in developing the John Irving Park Community Garden; their

help has been invaluable.

A special thank you to Mary Molloy, Ian McLeod, Roohi, Ross Fountain, Maurice Serem, Suzanne O'Garey, Rena, Frank and Adelina Salisbury for their contribution in keeping the centre open and successful.



Harris Park Community Network Group

This group has proven successful with the local agencies; we currently have 28 agency members. This year in partnership with Parramatta City Council we held two events for Neighbourhood Week. The first event at Rosella Park was a community services expo, eleven different community services participated in informing the community of services available to them. We are currently planning to hold a community event next year. We have developed joint partnerships such as The Community Garden Project. We look forward to working together for the community in developing further opportunities to form partnerships.

This is a much appreciated opportunity to meet and share resources and information.

Parramatta City Choir



Since the choir's formation in March 2010, it has developed a core group of singers who rehearse on a regular basis to develop a performance repertoire. The choir explores music from different cultures and musical genres in an attempt to reflect the diversity within our community. In the last year the choir has performed at various community events including Harris Park Community Centre Neighbourhood Week and

Christmas performances at local nursing homes.

Looking towards the Future

We are looking towards the future, with its challenges and successes with a degree of excitement. Our plans for the future include Diverse History of Harris Park. This project will explore the past 75 years through the eyes of 5 different cultures that have settled in Harris Park and discover the changes that they have witnessed over that period of time. We will also develop a Volunteer Resource Kit that will be presented to interested people who would like to volunteer. This kit will provide information and opportunities that support the volunteer with the work that is involved at the centre. There has also been inquiries from new groups wanting to use our facilities; one of these groups are the adult Down Syndrome Association Toast Masters Club that will meet on Saturday.

I am also developing partnerships with Burnside with the goal of holding parenting groups for the local community; we have had many requests for this type of workshop from parents who are struggling and unsupported, there is a great need for this type of educational program.

All new projects and programs will be advertised in our newsletter and shared with the local Community Services Network Group.

Ronda Evenden

A handwritten signature in black ink, appearing to read 'Ronda Evenden'. The signature is fluid and cursive, with a large initial 'R'.

Manager
Harris Park Community Centre

Harris Park Community Incorporated

A.B.N. 78 290 755 491

11 Albion Street
HARRIS PARK NSW 2150

Financial Reports

for

Year Ended 30 June 2011

Liability limited by a scheme approved under
Professional Standards Legislation

Harris Park Community Incorporated

A.B.N. 78 290 755 491

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Harris Park Community Incorporated

A.B.N. 78 290 755 491

Committee's Report

Your committee members submit the financial report of the HARRIS PARK COMMUNITY CENTRE INCORPORATED for the financial

Year Ended 30 June 2011

Committee Members

The names of the committee members throughout the year and at the date of this report are:

STUART HACKETT

MARINELA MENDES

ROHNIL CHAND

MARY MOLLOY

ADELINA SALISBURY

FRANK SALISBURY

BRENDA HODGEKINSON

ANITA BROWN

HEATHER CAMPBELL

Principal Activities

The principal activities of the association during the financial year were:

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The profit after providing for income tax amounted to :

\$

10,092

Signed in accordance with a resolution of the Members of the Committee.

Dated this *1st* day of *November* 2011

Harris Park Community Incorporated

A.B.N. 78 290 755 491

Income Statement

Year Ended 30 June 2011

	2011	2010
	\$	
<u>Income</u>		
Dept of Community Services	102,424	92,113
Dept of Family & Comm. Svcs	3,323	-
Parramatta Leagues Club	4,151	13,073
Shell	-	4,545
Parramatta City Council	-	10,000
Volunteer resource kit	-	
Heritage	-	
Rosella Community Inc	-	-
Interest Received	1,967	1,436
	<u>111,865</u>	<u>121,167</u>
<u>Other Income</u>		
Donations	14,640	10,138
Gross Profits from rental operations	-	2,400
	<u>14,640</u>	<u>12,538</u>
	<u>126,505</u>	<u>133,705</u>
<u>Expenditure</u>		
Accountancy Fees	3,195	3,750
Admin Expenses	2,001	3,256
Auditors Remuneration - Fees	500	500
Bank Charges	437	349
Computer Expenses	-	1,484
Depreciation	14,540	13,332
Donations	-	150
Hire of Plants	2,596	2,786
Hospitality & Activities expenses	6,118	-
Insurance	5,876	4,136
Materials/office expenses	969	1,674
Postage and Stationery	2,417	1,420
Rates	1,145	740
Rent	1,812	1,881
Repairs & maintenance	- 401	380
Salaries	67,978	65,742
Employees entitlements provisions	- 2,486	-
Staff training	-	3,594
Staff amenities	183	136
Subscriptions	644	1,284
Superannuation	5,703	5,936
Telephone	3,186	3,719

Travelling Expenses	-	1,317
Wages - Provisions	-	11,016
	<u>116,413</u>	<u>128,582</u>
Profit/(Loss) before Income Tax	<u>10,092</u>	<u>5,123</u>
Profits for the year	10,092	5,123
Retained earnings at the beginning of the financial year	<u>35,607</u>	<u>30,484</u>
Retained earnings at the end of the financial year	<u>45,699</u>	<u>35,607</u>

The accompanying notes form part of these financial statements.

Harris Park Community Incorporated
A.B.N. 78 290 755 491
Balance Sheet
Year Ended 30 June 2011

	Note	2011	2,010
		\$	\$
ASSETS			
<u>Current Assets</u>			
Cash and Cash Equivalents	1	64,164	64,572
Term deposits		33,365	-
Trade and other Receivables	2	1,751	1,116
Other Current Assets		-	959
Total Current Assets		99,280	66,647
<u>Non-Current Assets</u>			
Property, Plants and Equipments	3	-	12,898
Intangible Assets	4	-	-
Total Non-Current Assets		-	12,898
Total Assets		99,280	79,545
<u>Current Liabilities</u>			
Trade and Other Payables	5	1,240	535
Master CreditCard	-	128	119
PAYG withholding Payable		6,994	3,320
Superannuation Payable		554	683
GST Collected		7,784	5,282
Unearned Income		19,775	4,151
Provision for Renovations			10,000
Employee Benefits		17,362	19,848
Total Current Liabilities		53,581	43,938
<u>Non-Current Liabilities</u>			
Non-Current Liabilities	7	-	-
		-	-
Total Liabilities		53,581	43,938
Net Assets		45,699	35,607
<u>Equity</u>			
Current Earnings	9	10,092	5,123
Retained earnings		35,607	30,484
Total Equity		45,699	35,607

The accompanying notes form part of these financial statements.

Harris Park Community Incorporated
A.B.N. 78 290 755 491
Notes to financial statements
Year Ended 30 June 2011

1. Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act NSW. The committee has determined that the association is not a reporting entity,

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

Income Tax

The income tax expense (revenue) for the year comprises current income tax expense (income) and deferred tax expense (income).

Current income tax expense charged to the profit or loss is the tax payable on taxable income calculated using applicable income tax rates enacted, or substantially enacted, as at the end of the reporting period. Current tax liabilities (assets) are therefore measured at the amounts expected to be paid to (recovered from) the relevant taxation authority.

Deferred income tax expense reflects movements in deferred tax assets and deferred tax liability balances during the year as well as unused tax losses.

Current and deferred income tax expense (income) is charged or credited outside profit or loss when the tax relates to items that are credited or charged outside profit or loss.

Deferred tax assets and liabilities are ascertained based on temporary differences arising between the tax bases of assets and liabilities and their carrying amounts in the financial statements. Deferred tax assets also result where amounts have been fully expensed but future tax deductions are available. No deferred income tax will be recognised from the initial recognition of an asset or liability, excluding a business combination, where there is no effect on accounting or taxable profit or loss.

Deferred tax assets and liabilities are calculated at the tax rates that are expected to apply to the period when the asset is realised or the liability is settled, based on tax rates enacted or substantively enacted at the end of the reporting period. Their measurement also reflects the manner in which management expects to recover or settle the carrying amount of the related asset or liability.

Deferred tax assets relating to temporary differences and unused tax losses are recognised only to the extent that it is probable that future taxable profit will be available against which the benefits of the deferred tax asset can be utilised.

T. Khoury CPA
121 Computer Accounting
31/10/2011

Harris Park Community Incorporated
A.B.N. 78 290 755 491
Notes to financial statements
Year Ended 30 June 2011

Property, Plant and Equipment (PPE)

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Employee Benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

Harris Park Community Incorporated
A.B.N. 78 290 755 491
Notes to financial statements
Year Ended 30 June 2011

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. Any consideration deferred is treated as the provision of finance and is discounted at the rate of interest that is generally accepted in the market for similar arrangements. The difference between the amount initially recognised and the amount ultimately received is interest revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at the end of the reporting period and where outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of the total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Harris Park Community Incorporated
A.B.N. 78 290 755 491
Notes to Financial Statements
Year Ended 30 June 2011

	2011	2010
	\$	\$
1. Cash and Cash Equivalents		
Bank Account	64,021	64572
Petty Cash	143	
Other	-	
	64,164	64,572
2. Trade and Other Receivables		
Current		
Trade Debtors	-	
Other Debtors	1,751	1116
Loan to Directors		
	1,751	1,116
Total Trade and Other Receivables	1,751	1,116
 3. Property, Plant & Equipments		
Plant & Equipments		
Plant & Equipments	38,261	38,854
Less Accumulated Depreciation	38,261	25,956
	-	12,898
Total Plants & Equipments	-	12,898
 4. Intangible Assets		
Non-Current		
5. Trade and Other Payables		
Current		
Trade Creditors	-	
Refundable keys deposits	690	
Audir fees	550	

Total Trade and Other Payables

1,240

6. Financial Liabilities

8. Contributed Equity

Issued Capital

-

-

9. Retained Earnings

Retained Earnings at the Beginning of the Financial Year
Less

35,607

30484

Net profit attributable to the association

10,092

5123

-

Retained earnings at the End of the Financial Year

45,699

35,607

Harris Park Community Incorporated
A.B.N. 78 290 755 491

STATEMENT BY MEMBERS OF THE COMMITTEE
Year Ended 30 June 2011

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial statements as set out on pages 1 to 8:

1. Presents a true and fair view of the financial position of HARRIS PARK COMMUNITY CENTRE INCORPORATED as 30 June 2011 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that HARRIS PARK COMMUNITY CENTRE INCORPORATED will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President:

ANITA BROWN



Treasurer:

STUART HACKETT



Dated this 1st day of November 2011

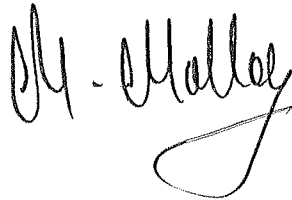
Harris Park Community Incorporated
A.B.N. 78 290 755 491

CERTIFICATE BY MEMBERS OF THE COMMITTEE
Year Ended 30 June 2011

I certify that:

- (a) We are members of the committee of HARRIS PARK COMMUNITY CENTRE INCORPORATED.
- (b) We attended the annual general meeting of the association held on.
- (c) This annual statement was submitted to the members of the association at its annual general meeting.

Committee Member:



Dated this 1st day of November 2011

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF HARRIS PARK COMMUNITY CENTRE INCORPORATED
A.B.N. 78 290 755 491**

Report on the Financial Report

I have audited the accompanying financial report, being a special purpose financial report, of HARRIS PARK COMMUNITY CENTRE INCORPORATED (the association), which comprises the balance sheet as at 30 June 2011, and the income statement, a summary of significant accounting policies, other explanatory information and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of HARRIS PARK COMMUNITY CENTRE INCORPORATED is responsible for the preparation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the NSW 1984 and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF HARRIS PARK COMMUNITY CENTRE INCORPORATED
A.B.N. 78 290 755 491**


Auditor's Opinion

In my opinion, the financial report of HARRIS PARK COMMUNITY CENTRE INCORPORATED presents fairly, in all material respects the financial position of HARRIS PARK COMMUNITY CENTRE INCORPORATED as of 30 June 2011 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the Associations Incorporation Act NSW 1984.

Basis of Accounting and Restriction on Distribution

Without modifying my opinion, I draw attention to Note 1 of the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of the NSW 1984. As a result, the financial report may not be suitable for another purpose.

Name of Firm: N SPRINGER & Co
Chartered Accountants

Name of Principal: 
NEIL SPRINGER

Address: 63 WIGRAM STREET HARRIS PARK, NSW 2150

Dated this 31st day of Oct 2011